



NETSETGO! COORDINATOR

STATUS: APPOINTED POSITION (NO VOTING RIGHTS)

QUALIFICATIONS: Essential
Sound knowledge of NetSetGo! Rules
Previous experience as a NetSetGo! Coach

Beneficial
Good organisational skills

RESPONSIBILITIES:

The NetSetGo! Convenor must:

- (i) Organise all NetSetGo! events
- (ii) Coordinate all NetSetGo! requirements and rosters with Club Assistants and other personnel as required throughout season.
- (iii) Ensure that relevant documentation is available each game day.
- (iv) Coordinate pre-season round robin in liaison with Fixtures and Umpire's Representative.
- (v) Communicate NetSetGo! philosophy, rules and requirements for NetSetGo! orientation.
- (vi) Communicate and liaise with clubs, managers and coaches on activities, issues and requirements.
- (vii) Submit a written report to Executive to table at all Committee Meetings, Special General Meetings and Annual General Meeting for distribution to Delegates and Club Secretaries

The Duties of the NetSetGo! Coordinator of the Association are:

To organise the NetSetGo! Forum at the start of the year and source compulsory representation from at least one member of all participating clubs as a working committee for the season and allocate duties to each member club in accordance with entry level.

Ensure Grounds duty rostered are prepared for the season and distribute to all clubs and arrange to post to the web.

Ensure all committee members are issued a list of duties at the beginning of the season as per the NetSetGo! committee daily duties file.

Ensure that copies of the NetSetGo! Rules are available at the Courts together with Visas, Whistles and Rule books or any other stock required. Also arrange for any money collected for the sale of these items is given to the designated person for recording and banking.

NetSetGo! Orientation Day as per calendar -: Seeking EOI from clubs as to participants and in conjunction with the Fixtures and Umpire's Representative organise a round robin event for the new NetSetGo! Teams prior to the start of the season with each team providing their own umpires who are not the coach.

NetSetGo! Orientation Day - organise a presentation to all participating clubs to explain the principals and ideals of NetSetGo! in close liaison with the Club Coaching and Umpires Convenors.

Ensure that Team Rotation sheets are available at the complex for the Grounds Supervisor to distribute every playing day Ensure team rotation sheets are checked and if required speak to coaches about positional changes if there is a problem, advising them that NetSetGo! is all about teaching children to play a team sport which is fun and at the same time helps to promote good sportsmanship

Ensure a roster is in place for clubs to assist with the running of the NetSetGo! Competition each Saturday

Liaise with club coaches and manager to offer advice and help if requested.

Keep up to date with, and make sure clubs are aware of any new material issued through All Australia and Netball NSW that would be beneficial to NetSetGo! coaches' and ensure stocks are available at the Courts.

Organise with the Administration Manager and/or the Executive Representative to have sufficient patches supplied to hand out to every NetSetGo! Player on their last day of play each year.

Liaise with the Executive Representative on procedures to be carried out on this presentation day.

Work together with the Canoon Road Ground's Convenor and other relevant people in arranging the annual NetSetGo! Gala Day.

Ensure that the First Aid Kit is fully equipped.

Prepare a contact list of Club Representative for your area and ensure copies are supplied to all relevant members with respect to NetSetGo! at Lofberg.

Check with the Day Supervisors that they are arranging for ice to be at Lofberg every playing day.

Any other duties that may be required or requested by the President or Executive during the year.