



PRESIDENT OF THE ASSOCIATION

STATUS: EXECUTIVE COMMITTEE MEMBER

QUALIFICATIONS:

Essential

Good People Skills

Good Organisational Skills

A Passion for the game of Netball

An ability to see the broader issue

Beneficial

Prior experience as President or an Executive Member of a Club

Prior experience in chairing meetings

DUTIES AS LISTED IN BY LAWS:

“The Duties of the President of the Association are to:

- (i) ensure that the Executive Committee abides by each of the Duties as included in clause 3 of the KNA By-Laws,*
- (ii) have full control in all official duties, and ensure the Executive Committee Members and Office Bearers carry out their duties as set out in these By-Laws, thoroughly and promptly, and*
- (iii) be consulted firsthand in any matters pertaining to the business of the Association be able to call on the various Association officers to show their books, balances, etc as requested.*
- (iv) be able to call on the various Association officers to show their books, balances, etc as requested.”*

RESPONSIBILITIES RE ABOVE DUTIES:

- (i) Ensure that the Executive Committee abides by each of the Duties as included in clause 3 of the KNA By-Laws.**

Chair strategic planning meetings as and when required.

Ensure that at least three (3) Forum Meetings are held each year and contribute to setting the agenda and discussion items for these meetings.

- (ii) **Have full control in all official duties and ensure the Executive Committee Members and Office Bearers carry out their duties as set out in these By-Laws, thoroughly and promptly.**

Chair at least four (4) Executive Committee Meetings each year and any Special Council Meetings when held.

Chair at least two (2) Special General Meetings and Annual General Meeting each year.

If unavailable for these meetings nominate a replacement from the Executive Committee, normally the Vice President, to chair these meetings.

Assist the Director of Coaching with Appointments Panel meetings and be an active participant of this Committee.

Ensure Executive Committee Members and Office Bearers are carrying out their duties as required by the By-Laws and instructed by Council.

If available Act in an Ex-officio at all committee levels.

Keep in close contact with Netball NSW Executive and Ku-ring-gai and Hornsby Councils together with all State and Federal politicians.

Attend committee, and/or subcommittee meetings if needed and available.

Relate any matters to the various committees that may be sent directly to the President as the President deems is in the best interest of Netball.

- (iii) **Be consulted firsthand in any matters pertaining to the business of the Association**

Be aware of any contentious, or relevant mail received by the Secretary or Administration Officer and arrange for the Secretary to forward relevant mail on to the appropriate Executive Committee Member, Office Bearer, or Appointed Officer for action. Always retain confidential matters.

- (iv) **be able to call on the various Association officers to show their books, balances, etc as requested**

Whenever required have access to various officers' books, balances and the like.

OTHER RESPONSIBILITIES:

Endeavour to ensure all volunteers have access to information relevant to their positions to help them achieve the best outcomes for netball.

Endeavour to ensure all Executive Committee Members, Office Bearers and Appointed Officers are carrying out their duties for the betterment of Netball in Ku-Ring-Gai as a whole.

Ensure that all members are adequately and appropriately communicated on all matters concerning KNA.

Keep in close liaison with any franchise arrangement and associated members (namely North Shore United).

Ensure nonparticipation of members if there is a Conflict of Interest within the association.

Attend Jnr & Snr. State Championships to encourage our Coaches, Managers, Players, and Umpires as they represent our Association.

Attend NSW. Netball representative and other functions held by the Association during the year.

If requested liaise between KNA and NSW Netball to achieve the best results for Netball as a whole.

Intervene if a problem arises that a satisfactory outcome cannot be achieved between an individual, a club and/or an Executive Committee Member, Office Bearer, Appointment Officer, or a member of one of the various committees.

Be available to sign cheques and authorise bank transfers when requested.