



## SENIOR REGISTRAR'S ASSISTANT

**STATUS:** APPOINTED POSITION (NO VOTING RIGHTS)

**QUALIFICATIONS:** Essential  
Competent computer literacy skills  
Experience in producing spread sheets

Beneficial  
Prior experience as a Club's registrar

### RESPONSIBILITIES:

The Duties of the Senior Registrar's Assistant of the Association are:

1. Attend Saturdays from 12 noon to finish as and when required.
2. Assist the Senior Registrar in checking signatures, recording forfeits, penalties, borrowing of players across teams, entering results into the software, answering questions in connection with registration of senior players, and in any other way to ensure everything is up to date at the end of each playing day.'
3. Liaise with Senior Registrar.