



VICE PRESIDENT OF THE ASSOCIATION

STATUS: EXECUTIVE COMMITTEE MEMBER

QUALIFICATIONS: **Essential**
Good People Skills
Good Organisational Skills
A Passion for the game of Netball
An ability to see the broader issue

Beneficial
Prior experience as Vice President or an Executive Member of a Club.

DUTIES AS LISTED IN BY LAWS:

“The Duties of the Vice President of the Association are:

- (i) Assist the President with all duties.*
- (ii) Chair the meetings if the President is absent.*
- (iii) Hold the position of Delegate to Netball NSW and must attend all meetings of Netball NSW and give a report on all such meetings to the Executive Committee and Council Delegates.*
- (iv) Work with the Sponsorship Officer in all aspects of publicity, sponsorship, and fundraising for the Association.*
- (v) In liaison with the Secretary, keep a list of Executive, Office Bearers, Club Delegates and Life Member up to date and have available for signing at all Special General Meetings Club Forums and the Annual General Meeting.”*

RESPONSIBILITIES RE ABOVE DUTIES:

To Assist the President of the Association when and as required to ensure the smooth running of the Association at all times.

OTHER RESPONSIBILITIES:

Liaise with the Administration Manager and any other relevant person to ensure that trophies etc in relation to Years of Service and individual awards are ordered and available for presentations as required.

Executive members are required to endeavour to attend Special General Meetings and the Annual General Meeting as listed in the calendar to ensure there is always a quorum as required under the Constitution.